



# Leadership Development Series

## 2019 Q1 Online-Live Calendar

January						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

### COURSE DESCRIPTIONS

- LD101 Influencing a Winning Team** - Social proof and the six forms of influence
- LD102 Implementing Positive Change** - The formula for implementing positive change
- LD103 The Leadership Playbook** - Learn the ten styles of leadership and the executing the Leadership Playbook
- LD104 Motivating a Winning Team** - The top ten reasons employees fail, eight symptoms you will see, and the ABC's of Leadership
- LD105 Leading vs. Managing** - The differences in Coaching vs. Managing, Principles of Coach, and the best practices for daily one-on-ones
- LD106 Leading by Objectives** - Repetitive perfection, the three obstacles to replication, SMART Goals, and the value of strategic and tactical thinking and objectives
- LD107 The Clock & The Compass** - Prioritizing your day, handling emergencies and dealing with distractions, and the four quadrants of time management
- LD108 The 8 Most Common Leadership Mistakes** - The eight most common mistakes leaders make every day

### Access Your Training Site

[www.yourpersonaluniversity.com](http://www.yourpersonaluniversity.com)

- No pre-registration for classes
- Access class up to 15 minutes before the scheduled time
- Classes are closed 1 minute after the scheduled start time

*Learning Toolbox - Additional features located left of each course*

- Click the Play button to attend class
- Access course workbooks
- View the class schedule and send calendar reminders

*Dial In*

Use Phone Option. Dial in on your phone. Enter Conference ID **42590#**. Then enter Your Personal User ID.

### Daily Schedule

Monday and Wednesday							Tuesday and Thursday						
#	NDT	AT	ET	CT	MT	PT	#	NDT	AT	ET	CT	MT	PT
101	11:00a	10:30a	9:30a	8:30a	7:30a	6:30a	105	11:00a	10:30a	9:30a	8:30a	7:30a	6:30a
102	12:00p	11:30a	10:30a	9:30a	8:30a	7:30a	106	12:00p	11:30a	10:30a	9:30a	8:30a	7:30a
103	1:00p	12:30p	11:30a	10:30a	9:30a	8:30a	107	1:00p	12:30p	11:30a	10:30a	9:30a	8:30a
104	2:00p	1:30p	12:30p	11:30a	10:30a	9:30a	108	2:00p	1:30p	12:30p	11:30a	10:30a	9:30a
105	4:00p	3:30p	2:30p	1:30p	12:30p	11:30a	101	4:00p	3:30p	2:30p	1:30p	12:30p	11:30a
106	5:00p	4:30p	3:30p	2:30p	1:30p	12:30p	102	5:00p	4:30p	3:30p	2:30p	1:30p	12:30p
107	6:00p	5:30p	4:30p	3:30p	2:30p	1:30p	103	6:00p	5:30p	4:30p	3:30p	2:30p	1:30p
108	7:00p	6:30p	5:30p	4:30p	3:30p	2:30p	104	7:00p	6:30p	5:30p	4:30p	3:30p	2:30p